

**DIAMONDHEAD WATER AND SEWER DISTRICT  
REGULAR BOARD MEETING MINUTES  
April 9, 2026 – 4:00p.m.**

Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Dr., Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel (by phone), Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

The presence of a quorum was noted, and the meeting was called to order at 4:01p.m. The public was duly notified in compliance with the District's open meeting policy.

2. **Agenda.**

*Motion by Commissioner Nolan, second by Commissioner Griffey to amend the agenda to add Item 9.5, and to approve the agenda as amended. Motion carried unanimously.*

3. **Public Comments.** None.

4. **Minutes.**

*4.1. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve the minutes for the Regular Meeting held on March 12, 2026. Motion carried unanimously. (Attachment A).*

5. **Executive Director's Report.**

- 5.1. **Updates of Events and Projects.**

5.1.A. CB Developers installed new service lines to residents for the Water Main Replacement Phase 4 Project.

5.1.B. The Lift Station #3 Force Main Replacement Project is 87% complete. The lift station remains on bypass, and all materials to complete the project are on site. Base elbows are scheduled for installation next week, after which the station is expected to be fully operational as designed. Remaining work includes installation of fencing, sod, base elbows, odor scrubber, and final site cleanup.

5.1.C. Bids for the Basin #3 Sewer Improvements Project were received on March 12, 2026. Seymour Engineering is conducting a detailed review, with a recommendation to be presented at the May 14, 2026 board meeting.

5.1.D. The easement at 85007 Diamondhead Lakes Blvd, Deer Crossing, Lot 1 is of no use to the District now or in the future and is recommended for abandonment, as requested.

5.1.E. Legal counsel has filed paperwork for the Water Tower #1 Paint Issues, and discovery items requested by the bonding agent, were sent.

- 5.1.F. The District has installed 5 new water and sewer connections and 10 sewer cleanouts, repaired 6 water service lines and 2 sewer lateral repairs, investigated 5 sewer line backups, replaced 1 fire hydrant, and responded to 5 after-hours water emergencies and 1 after-hours sewer emergency, since the last meeting.

Construction of underground piping is underway for the Diamondhead Lakes Phase 2 Project. A coordination meeting was held with Meritage representatives, including the engineers, and the District. Discussions included maintaining a Resident Project Representative on site, and providing weekly progress reports to the District for all water and sewer work.

Mauna Kea Townhomes Project is under construction, with Building #2 site work underway.

Grant applications have been submitted for the (1) Gulf of Mexico Energy Security Act (GOMESA), as recommended by the Department of Marine Resources; (2) Community Development Block Grant (CDBG); (3) American Rescue Plan Act (ARPA); and (4) Gulf Coast Restoration Fund (GCRF).

## 6. Construction / Engineering Projects.

### 6.1. Tower #1 Repaint Project.

6.1.A. Motion by Commissioner Nolan, second by Commissioner Griffey to reject all bids for the Tower#1 Repaint Project. Motion carried unanimously.

### 6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve Digital Engineering Inv#14 in the amount of \$21,700.00 for the period of February 1 - 28, 2026, leaving a remaining balance of \$125,400.00 on this contract. Motion carried unanimously. (Attachment B).

6.2.B. Motion by Commissioner Ertel, second by Commissioner Nolan to approve C.B. Developers Pay App#3 in the amount of \$154,283.60 for the period of February 21, 2026 through March 20, 2026, leaving a remaining balance of \$520,329.59 on this contract. Motion carried unanimously. (Attachment C).

### 6.3. Lift Station #3 Force Main Project.

6.3.A. Motion by Commissioner Nolan, second by Commissioner Griffey to approve Seymour Engineering Inv#9746 in the amount of \$8,354.00 for the period of March 1 - 31, 2026, leaving a remaining balance of \$8,354.00 on this contract. Motion carried unanimously. (Attachment D).

- 6.4. Sewer Improvements Ph. 3 Project (GOMESA).
- 6.4.A. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve Seymour Engineering Inv#9745 in the amount of \$27,958.00 for the period of March 1 - 31, 2026, leaving a remaining balance of \$27,958.00 on this contract. Motion carried unanimously. (Attachment E).
- 6.5. Lift Station #17 Improvements.
- 6.5.A. Motion by Commissioner Nolan, second by Commissioner Griffey to approve Seymour Engineering Inv#9744 in the amount of \$2,100.00 for period March 1 - 31, 2026, leaving a remaining balance of \$8,400.00 on this contract. Motion carried unanimously. (Attachment F).
- 6.6. Miscellaneous Construction/Engineering Projects.
- 6.6.A. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve Digital Engineering Inv#33 in the amount of \$1,973.75 for the period of February 1 - 28, 2026, leaving a remaining balance of \$13,831.25 on this contract. Motion carried unanimously. (Attachment G).
- 6.6.B. Motion by Commissioner Nolan, second by Commissioner Ertel to spread upon the minutes the executed Covington Civil and Environmental Master Service Agreement approved by the Board on March 12, 2026. Motion carried unanimously. (Attachment H).
7. Financial.
- 7.1. Docket of Claims & Financial Reports.
- 7.1.A. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve payment of the Docket of Claims in the total amount of \$310,076.08, as attached hereto. Motion carried unanimously. (Attachment I).
- 7.1.B. Motion by Commissioner Griffey, second by Commissioner Ertel to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$216,369.35, as attached hereto. Motion carried unanimously. (Attachment J).
- 7.1.C. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve payment of the Customer Deposit Refund Register in the total amount of \$4,417.46, as attached hereto. Motion carried unanimously. (Attachment K).
- 7.1.D. Treasurer's Report – 3/31/2026. (Attachment L).
- 7.1.E. Revenue & Expense Report – 3/31/2026. (Attachment M).
- 7.1.F. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve records destruction per the attached Schedule A, in accordance with the State of Mississippi Code of 1972, Section 39-5-9 annotated, as amended. Motion carried unanimously. (Attachment N).

8. Old Business.

8.1. Motion by Commissioner Nolan, second by Commissioner Beisecker to adjust the late fees posted to 1088 Haena Court in the amount of \$1,884.12, in accordance with Ordinance Violation Fee maximum approved by the Board on March 12, 2026. Motion carried unanimously.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Griffey, second by Commissioner Nolan to approve the abandonment of utilities easement for property located at 85007 Diamondhead Lakes Blvd, Deer Crossing, Lot 1, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment O).

9.2. Motion by Commissioner Nolan, second by Commissioner Beisecker to authorize the attendance of Dana DuBois and Carolyn Munns to the MS Rural Water Association Office Professional Training on May 28, 2026, at no cost to the District. Motion carried unanimously. (Attachment P).

9.3. Motion by Commissioner Beisecker, second by Commissioner Griffey to authorize the attendance of Jason Youngblood to the MS Rural Water Association Annual Technical Conference on May 26 - 29, 2026, at a cost of \$300.00. Motion carried unanimously. (Attachment Q).

9.4. Motion by Commissioner Nolan, second by Commissioner Beisecker to authorize the attendance of District personnel, as determined by the Executive Director, to the Coast Chlorinator Operator Training on April 16, 2026, at no cost to the District. Motion carried unanimously. (Attachment R).

9.5. Motion by Commissioner Griffey, second by Commissioner Ertel to discuss easement encroachment issues on Diamondhead Drive East that need coordination with the city. Motion carried unanimously.

The Board directed the Executive Director to send a certified letter to the residents and the City of Diamondhead regarding landscaping in the utility easement.

10. Adjourn.

Motion by Commissioner Beisecker, second by Commissioner Griffey to adjourn at 4:49p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for May 14, 2026 at 4:00 p.m. at Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Drive, Diamondhead, MS.

  
Chairman



5/14/2026  
Date

April 9, 2026 Regular Meeting