

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
December 11, 2025 Regular Meeting – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

- 1. PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, and Commissioner Eric Nolan.

ABSENT: Commissioner Arlen Griffey

The presence of a quorum was noted, and the meeting was called to order at 4:06p.m. The public was duly notified in compliance with the District's open meeting policy.

- 2. Agenda.**

Motion by Commissioner Ertel, second by Commissioner Nolan to approve the agenda. Motion carried unanimously.

- 3. Public Comments.** None.

- 4. Minutes.**

4.1. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the minutes for the Regular Meeting held on November 13, 2025. Motion carried unanimously. (Attachment A).

- 5. Executive Director's Report.**

5.1. Updates of Events and Projects.

5.1.A. A Notice to Proceed for the Water Main Replacement Phase 4 Project was issued to CB Developers for December 13, 2025. Material delivery is expected to be between December 15 – December 17, with the project tentatively beginning December 18.

5.1.B. The Lift Station #3 Force Main Replacement Project pre-construction meeting was held with Bottom 2 Top Construction on December 4, 2025, with work scheduled to begin on December 15, 2025.

5.1.C. The engineer for the Basin #3 Sewer Improvements Project is making final preparations to go to bid.

5.1.D. The easements at 8438 Amoka Drive, Phase 2, Unit 11, Block 6 between lots 67/68 and lots 58/67/68; and 1424 Kanoa Way, Phase 2, Unit 1, Block 3, between lots 22/23, are of no use to the District now or in the future and are recommended for abandonment as being requested during this meeting.

5.1.E. Legal counsel is working on the Water Tower #1 Paint Issues.

5.1.F. In accordance with the MSDH notification process for fluoride discontinuation, Public Notification #2 was sent to all customers and posted as required. Copies of documentation were sent to MSDH officials.

5.1.G. The District has installed 7 new water and sewer connections, 10 sewer cleanouts, repaired 5 water service lines, 1 sewer lateral, and 1 water main, and responded to 1 sewer line backups, 5 water after-hours emergencies, and 1 sewer after-hours emergency, since the last meeting.

More revisions are needed for the Water System Hydraulic Model Updating.

A water main break on Hapuna Place occurred on December 5, 2025. District management made needed repairs and water service was restored by 11:00a.m.

The Preserve Phase 2 Subdivision is under construction.

Land clearing for the Diamondhead Lakes Phase 2 Subdivision is in progress.

Mauna Kea Townhomes Project is under construction with Building #2 site work underway.

Water main adjustments for the City of Diamondhead Coon Branch Project have been performed at Haiku Court, Ala Moana Place, and Ana Hulu Street which involved temporary water service interruptions to residents in those areas. A water main adjustment for Kaimu Street is scheduled for December 15, 2025, which should conclude water main interruptions for the remainder of the project.

A drainage culvert is being replaced at the Moke Way and Kalipekona Way Crossing. A water main adjustment scheduled for December 16, 2025 will affect some residents on Kalipekona Way.

Ditch cleaning and drainage repair behind houses adjacent to the sewer main on Koko Court is forthcoming.

Ditch cleaning and drainage repair on Mauna Loa Street is forthcoming.

Installation of a headwall along the south side of Crooked Stick Drive is scheduled.

Ditching and installation of large rip-rap rock on the west side of the Lily Pond at Diamondhead Drive North is forthcoming.

Water service for the new dog park was installed this week.

Construction of the MDOT Roundabout Project sound barrier is progressing and is approaching the area of East Recreation Center.

The Diamondhead Water & Sewer District will be closed in observance of the Christmas holiday on December 25, 2025, and December 26, 2025. We will be closed in observance of the New Year holiday on January 1, 2025, and January 2, 2026.

6. Construction / Engineering Projects.

6.1. Tower #1 Repaint Project.

6.1.A. None.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion by Commissioner Nolan, second by Commissioner Ertel to spread upon the minutes the executed CB Developers contract, which was approved by the Board on October 23, 2025. Motion carried unanimously. (Attachment B).

6.2.B. Motion by Commissioner Ertel, second by Commissioner Nolan to approve Digital Engineering Invoice#10 in the amount of \$3,825.00 for the period of October 1, 2025 through November 1, 2025, leaving a remaining balance of \$183,600.00 on this contract. Motion carried unanimously. (Attachment C).

6.3. Water Model Update Project.

6.3.A. None.

6.4. Lift Station #3 Force Main Project.

6.4.A. None.

6.5. Sewer Improvements Ph. 3 Project (GOMESA).

6.5.A. None.

6.6. Miscellaneous Construction/Engineering Projects.

6.6.A. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Digital Engineering Invoice# 29 in the amount of \$2,263.75 for the period of October 1, 2025, through November 1, 2025, leaving a remaining balance of \$18,790.00 on the GIS Integration & Maintenance project. Motion carried unanimously. (Attachment D).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Nolan, second by Commissioner Ertel to approve payment of the Docket of Claims in the total amount of \$211,871.37, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.B. Motion by Commissioner Beisecker, second by Commissioner Ertel to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$6,088.75, as attached hereto. Motion carried unanimously. (Attachment F).

7.1.C. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve payment of the Customer Deposit Refund Register in the total amount of \$3,103.81, as attached hereto. Motion carried unanimously. (Attachment G).

7.1.D. Treasurer's Report – 11/30/2025. (Attachment H).

7.1.E. Revenue & Expense Report – 11/30/2025. (Attachment I).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the relocation of the Diamondhead Water & Sewer District Board of Commissioner meetings to the District's Main Office Conference Room at 4425 Park Ten Drive, beginning on the January 8, 2026 meeting. Motion carried unanimously.

9.2. Motion by Commissioner Beisecker, second by Commissioner Nolan to declare the property as listed in Exhibit "A", to be surplus property having a fair market value of zero, and thus, pursuant to the authority granted by Miss. Code Ann. 17-25-25 (1972), as amended, in the best interest of the District to authorize the Executive Director to dispose of said surplus property with no fair market value in a prudent and economically feasible manner. Motion carried unanimously. (Attachment J).

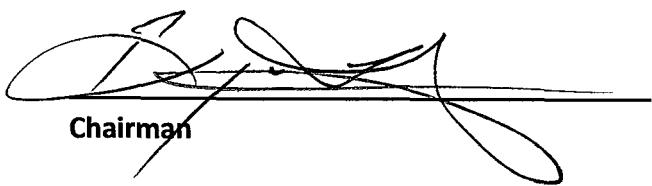
9.3. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve the abandonment of utilities easement for property located at 8438 Amoka Drive, Phase 2, Unit 11, Block 6, between Lots 66/67, between Lots 67/68; and between Lots 58/67/68, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment K).

9.4. Motion by Commissioner Nolan, second by Commissioner Ertel to approve the abandonment of utilities easement for property located at 1424 Kanoa Way, Phase 2, Unit 1, Block 3, between Lots 22 and 23, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment L).

10. **Adjourn.**

Motion by Commissioner Ertel, second by Commissioner Beisecker to adjourn at 4:27p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for January 8, 2026, at 4:00 p.m. at Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Drive, Diamondhead, MS.

A handwritten signature in black ink, appearing to read "Chairman".

Chairman

1/8/26
Date