

**DIAMONDHEAD WATER AND SEWER DISTRICT  
REGULAR BOARD MEETING MINUTES  
September 11, 2025 – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

The presence of a quorum was noted, and the meeting was called to order at 4:00p.m. The public was duly notified in compliance with the District's open meeting policy.

2. **Agenda.**

**Motion by Commissioner Ertel, second by Commissioner Griffey to amend the agenda to add Item 9.1. and approve the agenda as amended. Motion carried unanimously.**

3. **Public Comments.**

Acknowledge time for Public Hearing comments related to the 2025/2026 Rate Study and Budget as presented on August 14, 2025, and as advertised.

None.

4. **Minutes.**

**4.1. Motion by Commissioner Griffey, second by Commissioner Nolan to approve the minutes for the Regular Meeting held on August 28, 2025. Motion carried unanimously. (Attachment A).**

5. **Executive Director.**

5.1. **Updates of Events and Projects.**

5.1.A. The Water Main Replacement Phase 4 Project has advertised for bid.

5.1.B. The Lift Station #3 Force Main Replacement Project has been awarded to Bottom2Top LLC. A Notice to Proceed is forthcoming.

5.1.C. The Basin #3 Sewer Improvements Project is scheduled to advertise for bid in mid-September.

5.1.D. The Water Tower #1 Repainting Project bids were reviewed. Legal counsel is advising how to proceed.

5.1.E. Mississippi Department of Health officials will do a presentation regarding fluoride discontinuation during this meeting.

5.1.F. The District has installed 1 new water and sewer connection and 2 sewer cleanouts, investigated 1 sewer service, repaired 1 water service line and 2 sewer service lines, casted 17 new sewer cleanouts, responded to 3 after hours water emergencies and 1 sewer after hours emergency, and painted 41 fire hydrants, since the last meeting.

The Water System Hydraulics Modeling updates are in progress.

The Preserve Phase 2 Subdivision is under construction.

The Diamondhead Lakes Phase 2 Project received final approval from the District.

The Mauna Kea Townhomes Project is under construction.

Construction for The City of Diamondhead Coon Branch Project is underway in the area of Kahana Street, Koloa Street, and the Ana Hulu Street. The Kalipekona Pond Dredging Project is nearly complete.

- 5.2. Karen Walters of the Bureau of Public Water Supply, and Aryel Winstead, a Regional Oral Dentistry Consultant, for MS State Department of Health Bureau of Public Water Supply, presented their information regarding the use and discontinuation of the use of fluoride.

## **6. Construction / Engineering Projects.**

**6.1. Tower #1 Repaint Project.**

6.1.A. None.

**6.2. Water System Rehabilitation Ph.4 Project.**

6.2.A. None.

**6.3. Water Model Update Project.**

6.3.A. None.

**6.4. Lift Station #3 Force Main Project.**

6.4.A. **Motion by Commissioner Nolan, second by Commissioner Ertel to approve payment of Seymour Engineering Invoice#9523 in the amount of \$7,500.00 for the period of June 22, 2025 through August 16, 2025, leaving a remaining balance of \$41,770.00 on this contract. Motion carried unanimously. (Attachment B).**

**6.5. Sewer Improvements Ph. 3 Project (GOMESA).**

6.5.A. None.

**6.6. Miscellaneous Construction/Engineering Projects.**

6.6.A. **Motion by Commissioner Ertel, second by Commissioner Nolan to approve payment of Seymour Engineering Invoice#9524 in the amount of \$600.00 for the Lift Station#18 Sewer Easement Survey, which completes Task Order #24. Motion carried unanimously. (Attachment C).**

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Beisecker, second by Commissioner Griffey to approve payment of the Docket of Claims in the total amount of \$309,080.92, as attached hereto. Motion carried unanimously. (Attachment D).

7.1.B. Motion by Commissioner Ertel, second by Commissioner Nolan to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$8,100.00, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.C. Motion by Commissioner Griffey, second by Commissioner Beisecker to approve payment of the Customer Deposit Refund Register in the total amount of \$417.00, as attached hereto. Motion carried unanimously. (Attachment F).

7.1.D. Treasurer's Report – 08/31/2025. (Attachment G).

7.1.E. Revenue & Expense Report – 08/31/2025. (Attachment H).

7.1.F. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the Fiscal Year 2025/2026 Rate Study, Appendix 2, as presented and recommended by Dr. Alan Barefield on August 14, 2025, effective October 1, 2025, as attached hereto. Motion carried unanimously. (Attachment I).

7.1.G. Motion by Commissioner Griffey, second by Commissioner Beisecker to approve the revised DWSD Rate & Fee Schedule effective October 1, 2025, as attached hereto, and to authorize the signatures thereof. Motion carried unanimously. (Attachment J).

7.1.H. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the Fiscal Year 2025/2026 Budget, as presented and recommended by District Management on August 14, 2025, effective October 1, 2025, as attached hereto. Motion carried unanimously. (Attachment K).

7.1.I. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the Wright, Ward, Hatten, & Guel Audit Engagement Letter for the FY24/25 Annual Audit in the amount of \$14,500.00, and to authorize the Chairman and the Executive Director to execute same. Motion carried unanimously. (Attachment L).

8. Old Business.

8.1. Motion by Commissioner Griffey, second by Commissioner Beisecker to schedule a regular Board Meeting at 4:00pm on October 23, 2025; to hold a Public Hearing regarding the discontinuation of fluoride at the beginning of the Board Meeting; and to authorize the advertisement of Public Notification #1 as required by the MS Department of Health Bureau of Public Water Supply Policy Version 2.6-DLU092024, as attached hereto. Motion carried unanimously. (Attachment M).

9. New Business/Discussion Items.

9.1. Motion by Commissioner Nolan, second by Commissioner Ertel to discuss the City of Diamondhead's request that the Diamondhead Water & Sewer District waive the fees associated with the installation of a new water meter that will service the city dog park, once constructed. Motion carried unanimously.

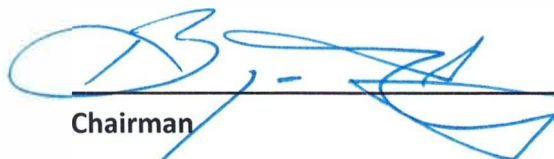
Motion by Commissioner Griffey, second by Commissioner Ertel to approve the City of Diamondhead's (Res. 2025-200) request for the Diamondhead Water & Sewer District to waive the fees associated with the installation of a new water meter that will service the city dog park, once constructed. Motion carried unanimously. (Attachment N).

10. Adjourn.

Motion by Commissioner Nolan, second by Commissioner Griffey to adjourn at 4:47p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for October 9, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.



  
Chairman

10/9/25  
Date