

DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
June 12, 2025 Regular Meeting – 4:00p.m.

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

ABSENT: None.

The presence of a quorum was noted, and the meeting was called or order at 4:02p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**

Motion by Commissioner Nolan, second by Commissioner Ertel to approve the agenda. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the minutes for the Regular Meeting held on May 8, 2025. Motion carried unanimously. (Attachment A).

5. **Executive Director’s Report.**

5.1. **Updates of Events and Projects.**

5.1.A. The Altitude Valve Project has been completed.

5.1.B. The Water Main Replacement Phase 4 Project final drawings are pending District approval.

5.1.C. The Lift Station #3 Force Main Replacement Project has advertised for bids.

5.1.D. Drawings for the Basin #3 Sewer Improvements Project are being revised, and the project is scheduled to advertise for bids within a few weeks.

5.1.E. The Water Tower #1 Repaint Project has advertised for bids.

5.1.F. Awaiting a meeting with MSDH officials for the fluoride discontinuation.

5.1.G. The District has installed 10 sewer cleanouts and 50 cleanout castings, performed 2 water main repairs, 13 water service line repairs, 1 sewer repair, 5 sewer service line repairs, and 1 forced sewer main repair, responded to 4 after-hours water emergencies and 4 sewer after-hours sewer emergencies, completed 37 segments of sewer mainline video inspections, replaced 2 fire hydrants, and painted 45 fire hydrants, since the last meeting.

There is a motion on the agenda to proceed with updating the water model for the Water System Hydraulic Modeling.

On June 6, 2025, Lift Station #3 experienced a second pump failure. District crews immediately began bypass pumping using the vacuum truck and called in additional pump trucks from LNJ Services. A portable bypass pump was delivered from Robertsdale, Alabama, and installed at the station. One pump was rebuilt over the weekend and returned from Gulf States Engineering on June 9, 2025. The portable pump will remain in place until the second pump is returned from Gulf States' repair shop.

On June 10, 2025, Lift Station #15 experienced a pump failure. An electrical event caused a fuse to blow in the communication portion of the electrical panel. Control Systems Inc. is currently investigating the incident. All station control panels will be inspected, and additional equipment will be installed if necessary.

Educational information, including photos and video related to sewer backups, has been included on the "Resources" section of the District website, and a link provided on the monthly billing statements.

The Preserve Phase 2 Subdivision Project is moving forward. Street work is in progress.

The issue regarding easement or property access for the continuation of the water pipeline as part of the Diamondhead Lakes Phase 2 Project, specifically the connection to Diamondhead Drive West, remains unresolved.

The Mauna Kea Townhomes project is under construction.

The City of Diamondhead's Coon Branch Drainage Project has been awarded, and a preconstruction meeting was held on May 12, 2025.

The City of Diamondhead's Paving Project was awarded on May 6, 2025. A pre-construction meeting is forthcoming.

The east bound exit ramp out of Diamondhead remains closed.

The next regular board meeting is scheduled for July 10, 2025.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. Motion by Commissioner Nolan, second by Commissioner Griffey to approve DNA Underground Close-out Change Order No.1 for the Tower#2 Altitude Valve Project, for a decrease in the amount of \$3,200.00, which changes the contract amount from \$212,200.00 to \$209,000.00, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment B).

6.1.B. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve DNA Underground Final Pay App No.2 in the amount of \$10,450.00, which completes this contract under budget by \$3,200.00. Motion carried unanimously. (Attachment C).

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion by Commissioner Griffey, second by Commissioner Nolan to approve Digital Engineering Invoice# 5 in the amount of \$18,660.00 for the period of March 30, 2025 through May 3, 2025, leaving a remaining balance of \$237,090.00 on this contract. Motion carried unanimously. (Attachment D).

6.3. Tower #1 Repaint Project.

6.3.A. None.

6.4. Water Model Update Project.

6.4.A. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Digital Engineering WA#2023-018 for the Water Model Update Project in a not to exceed amount of \$44,745.00, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment E).

6.5. Sewer Improvements Ph. 3 Project (GOMESA).

6.5.A. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve Seymour Engineering Invoice#9434 in the amount of \$13,979.00 for the period of April 27, 2025 through May 24, 2025, leaving a remaining balance of \$195,293.00 on this contract. Motion carried unanimously. (Attachment F).

6.6. Lift Station #3 Force Main Project.

6.6.A. Motion by Commissioner Ertel, second by Commissioner Nolan to approve Seymour Engineering Invoice#9435 in the amount of \$12,597.00 for the period of April 27, 2025 through May 24, 2025, leaving a remaining balance of \$57,668.00 on this contract. Motion carried unanimously. (Attachment G).

6.7. Miscellaneous Construction/Engineering Projects.

6.7.A. Motion by Commissioner Griffey, second by Commissioner Nolan to approve Digital Engineering Invoice (a) #23 in the amount of \$1,050.00 for the GIS Integration/Maintenance Project; and (b) #3 in the amount of \$1,543.75 for the Diamondhead Lakes Subdivision Phase 2 Redesign Plan Review; both for the period of March 30, 2025 through May 3, 2025. Motion carried unanimously. (Attachment H).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Ertel, second by Commissioner Nolan to approve payment of the Docket of Claims in the total amount of \$261,130.92, as attached hereto. Motion carried unanimously. (Attachment I).

7.1.B. Motion by Commissioner Nolan, second by Commissioner Beisecker to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$58,279.75, as attached hereto. Motion carried unanimously. (Attachment J).

7.1.C. Motion by Commissioner Griffey, second by Commissioner Nolan to approve payment of the Customer Deposit Refund Register in the total amount of \$5,762.60, as attached hereto. Motion carried unanimously. (Attachment K).

7.1.D. Treasurer's Report – 05/31/2025. (Attachment L).

7.1.E. Revenue & Expense Report – 05/31/2025. (Attachment M).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Griffey, second by Commissioner Nolan to authorize the attendance of Joshua Wood to the MSRWA Water Certification Class and Exam on July 7 – 10, 2025 in Biloxi, at a cost of \$430.00 to the District. Motion carried unanimously. (Attachment N).

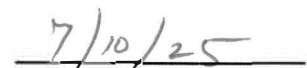
10. Adjourn.

Motion by Commissioner Beisecker, second by Commissioner Ertel to adjourn at 4:42p.m.

The next meeting of the Board of Commissioners is scheduled for July 10, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman


Date