

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for March 13, 2025 Regular Meeting

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on February 13, 2025.

5. Executive Director's Report.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. None.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. None.

6.3. Tower #1 Repainting Project.

6.3.A. Motion to spread upon the minutes the executed Digital Engineering Work Assignment WA2023-017, as approved by the Board on February 13, 2025.

6.4. Lift Station #17 Force Main Project.

6.4.A. None.

6.5. Lift Station #26 Pump Improvement Project.

6.5.A. Motion to approve Seymour Engineering Invoice# 9341 in the amount of \$11,275.00 for the period of August 18, 2024 through February 28, 2025, leaving a remaining balance of \$685.00 on this contract.

6.6. Lift Station #3 Force Main Project.

6.6.A. Motion to approve Seymour Engineering Invoice# 9343 in the amount of \$16,796.00 for the period of February 1, 2025 through February 28, 2025, leaving a remaining balance of \$99,658.00 on this contract.

6.7. Sewer Improvements Ph. 3 Project (GOMESA).

6.7.A. Motion to spread upon the minutes the executed Seymour Engineering contract, as approved by the Board on February 13, 2025.

6.7.B. Motion to approve Seymour Engineering Invoice# 9342 in the amount of \$28,675.00 for the period ending February 28, 2025, leaving a remaining balance of \$237,230.00 on this contract.

6.8. Miscellaneous Construction/Engineering Projects.

6.8.A. Motion to spread upon the minutes the executed Master Service Agreements for Digital Engineering, Seymour Engineering, and Covington Civil & Environmental, as all were approved by the Board on February 13, 2025.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Treasurer's Report – 02/28/2025.

7.1.E. Revenue & Expense Report – 02/28/2025.

7.1.F. Motion to approve records destruction per the attached Schedule A, in accordance with the State of Mississippi Code of 1972, Section 39-5-9 annotated, as amended.

8. Old Business.

8.1. Motion to spread upon the minutes the executed P&C Insurance Renewal Proposal, as approved by the Board on February 13, 2025.

9. New Business/Discussion Items.

9.1. Motion to ratify the authorization for Joe Higginbotham, Daniel Mays, Kirk Edmonson, and J.R. Dambrino to attend the Mississippi Department of Environmental Quality sponsored, National Pollutant Discharge Elimination System Workshop in Moss Point on February 27, 2025.

9.2. Motion to authorize Resolution approving the sole source purchase of Wastewater Treatment Plant Aeration Tank diffusers and maintenance boost service from Parkson, in the amount of \$122,526.00, as attached hereto.

9.3. Motion to approve the abandonment of utilities easement for construction on property located at 6411 Iona Street, Phase 2, Unit 10, Block 20, between Lots 11 & 12, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

9.4. Motion to authorize the use of District vehicles and attendance of various personnel, as determined by the Executive Director, to the 31st Annual Coast Chlorinator Water Operator Training Workshop on April 10, 2025 at the St. Martin Community Center in Biloxi.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for April 10, 2025 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.