

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for February 13, 2025 Regular Meeting

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on January 9, 2025.

5. Executive Director’s Report.

5.1. Presentation of Property & Casualty Insurance policy renewal by Todd Dalton with Cadence Insurance.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. Motion to approve DNA Underground Pay App#1 in the amount of \$198,550.00, for the period of October 3, 2024, through December 25, 2024, leaving a remaining balance of \$13,650.00 on this contract.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion to approve Digital Engineering Invoice#2 in the amount of \$10,000.00 for the period of December 29, 2024, through February 1, 2025, leaving a remaining balance of \$300,000.00 on this contract.

6.3. Tower #1 Repainting Project.

6.3.A. Motion to approve Digital Engineering Work Assignment WA2023-017 in the amount not to exceed \$24,000.00 for the Tower #1 Repainting Project, and to authorize the Executive Director to execute same.

6.4. Lift Station #17 Force Main Project.

6.4.A. None.

6.5. Lift Station #26 Pump Improvement Project.

6.5.A. None.

6.6. Lift Station #3 Force Main Project.

6.6.A. Motion to approve Seymour Engineering Invoice# 9317 in the amount of \$30,096.00 for the period of November 21, 2024, through January 31, 2025, leaving a remaining balance of \$116,454.00 on this contract.

6.7. Sewer Improvements Ph. 3 Project.

6.7.A. Motion to approve Seymour Engineering contract in the amount of \$ 265,905.00 for the Sewer Improvements Phase 3 Project, and to authorize the Chairman to execute same.

6.8. Miscellaneous Construction/Engineering Projects.

6.8.A. Motion to approve Digital Engineering Master Services Agreement Amendment No.2, extending the expiration to February 9, 2026, and to authorize the Chairman to execute same, upon legal review.

6.8.B. Motion to approve Seymour Engineering Master Services Agreement with an expiration date of February 9, 2026, and to authorize the Chairman to execute same, upon legal review.

6.8.C. Motion to approve Covington Civil & Environmental Engineering Master Services Agreement with an expiration date of February 1, 2026, and to authorize the Chairman to execute same, upon legal review.

6.8.D. Motion to approve Seymour Engineering Invoice# 9316 in the amount of \$850.00 for the Task Order #22 - Manhole Elevation Surveys, which completes this project.

6.8.E. Motion to approve Digital Engineering (a) Invoice #20 in the amount of \$800.00 for GIS Integration & Maintenance Project, (b) Invoice #3 in the amount of \$1,462.50 for Standard Specs & Plans Update Project; and (c) Invoice#1 in the amount of \$2,892.50 for DH Lakes Subdivision Ph.2 Redesign Plan Review Project, all for the period of December 29, 2024 through February 1, 2025.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Treasurer's Report – 01/31/2025.

7.1.E. Revenue & Expense Report – 01/31/2025.

7.1.F. Motion to approve the revised District Rate & Fee Schedule, with the addition of a \$45.00 Fee for the relocation and reinstallation of a temporary hydrant meter.

8. Old Business.

8.1. Motion to spread upon the minutes the executed Hancock Whitney depository renewal letter, as approved by the Board on January 9, 2025.

8.2. Motion to spread upon the minutes the executed Moza Hebert Roofing agreement, as approved by the Board on January 9, 2025.

9. New Business/Discussion Items.

9.1. Motion to approve the P&C Insurance renewal in the amount of \$ 169,693.62 for the period of March 1, 2025, through March 1, 2026, as presented and recommended by Cadence Insurance Agent, to authorize the Chairman to execute same, and the approval of payment thereof.

9.2. Motion to discuss and/or approve Ordinance Violation Fees in the amount of \$_____ to the property owner(s) at 1088 Haena Court, in accordance with the Diamondhead Water & Sewer District Rates & Fees Schedule, as attached hereto.

9.3. Motion to ratify and approve the authorization of the Executive Director's closure of District offices on January 21, 2025, through January 22, 2025, in the abundance of caution for staff safety, pursuant to the Governor's Proclamation of a State of Emergency on January 18, 2025, in accordance with Miss Code Ann. § 33-15-11(b)(17).

9.4. Motion to discuss the use of fluoride within the DWSD water distribution system and to determine any further actions.

9.5. Motion to discuss pending response to customers' interrogatory response.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for March 13, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.