

**DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for November 21, 2024 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on October 24, 2024.

5. Executive Director's Report.

5.1. Presentation of the 2025 Employee Insurance Renewal by James Moody with Cadence Insurance.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. None.

6.2. Water System Rehabilitation – Ph.4

6.2.A. Motion to approve Digital Engineering Water System Rehab.Ph.4 contract in the amount of \$367,500.00, and to authorize the Chairman to execute same.

6.3. Lift Station 17 Force Main Replacement Project.

6.3.A. None.

6.4. Lift Station 26 Pump Improvement Project.

6.4.A. None.

6.5. Lift Station #3 Force Main Project.

6.5.A. Motion to approve Seymour Engineering Lift Station #3 Force Main Project agreement in the not to exceed amount of \$146,550.00, and to authorize the Chairman to execute same.

6.6. Sewer Improvements Ph. 3 Project.

6.6.A. Motion to approve the State of MS Department of Marine Resources Memorandum of Understanding Agreement providing GOMESA funding in the amount of \$1,000,000.00 for the Sewer Improvements Phase 3 Project, and to authorize the Chairman to execute same.

6.7. Miscellaneous Construction/Engineering Projects.

6.7.A. Motion to spread upon the minutes the Digital Engineering WA#2023-07A Amendment for the GIS Integration Project, that was approved by the Board on October 24, 2024.

6.7.B. Motion to approve Digital Engineering (1) Invoice #6 in the amount of \$682.50 for The Preserve Phase 2 Plan Review; and (2) Invoice#17 in the amount of \$2,910.00 for the GIS Integration & Maintenance Project, both for the period of October 1, 2024, through November 2, 2024.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Treasurer's Report – 10/31/2024.

7.1.E. Revenue & Expense Report – 10/31/2024.

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. Motion to approve the 2025 Employee Insurance renewal, as presented and recommended by James Moody with Cadence Insurance.

9.2. Motion to approve three (3) year agreement with Waste Pro to provide dumpster services at two District locations, as attached hereto, and to authorize the Chairman to execute same.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for December 19, 2024, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.