

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for April 25, 2024 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on April 11, 2024.

**5. General Manager's Report.**

**6. Construction / Engineering Projects.**

**6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.**

**6.1.A.** None.

**6.2. Tower #2 Altitude Valve Project.**

**6.2.A.** None.

**6.3. Water System Rehab. Phase II Project.**

**6.3.A.** Motion to approve Digital Engineering Invoice# 728-1313-29 in the amount of \$10,000.00 for the period of February 25, 2024 through March 30, 2024, closing this project.

**6.4. Water System Rehab. Phase III Project.**

**6.4.A.** Motion to spread upon the minutes the executed DNA Change Order No. 1, which was approved by the Board on April 11, 2024.

**6.5. MDOT Roundabout Utility Relocation Project.**

**6.5.A.** Motion to approve Digital Engineering FINAL Invoice# 728-1310.022-12 in the amount of \$2,891.74 for the period of February 25, 2024 through March 30, 2024, closing this project.

**6.6. Lift Station 17 Force Main Replacement Project.**

**6.6.A.** Motion to award the Lift Station 17 Force Main Replacement Project to the lowest and best bid from DNA Underground in the amount of \$198,365.00, as recommended by Seymour Engineering, and to authorize the General Manager to execute the Notice of Award.

**6.7. Lift Station 26 Pump Improvement Project.**

**6.7.A.** Motion to reject the Lift Station 26 Pump Improvement Project bid received on April 11, 2024 from Moran Hauling in the amount of \$81,794.25 due to: (i)the material price being left out of the bid, (ii)their request to disregard their submitted bid as it is not valid; and (iii)as recommended by Seymour Engineering is in the best interest of the District.

**6.7.B.** Motion to award the Lift Station 26 Pump Improvement Project to the lowest and best bid from Hemphill Construction in the amount of \$210,540.00, as recommended by Seymour Engineering, and to authorize the General Manager to execute the Notice of Award.

**6.8. Miscellaneous Construction/Engineering Projects**

**6.8.A.** Motion to approve Digital Engineering GIS Integration Project Invoice# 23R00024.007-10 in the amount of \$9,322.50 for the period of February 25, 2024 through March 30, 2024, leaving a remaining balance of \$38,780.00 on this contract.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

**9.1.** Motion to approve the attendance of Dana DuBois and Carolyn Munns to the MSRWA Office Professional Training in Biloxi on May 28, 2024, at no cost to the District.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for May 9, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.