

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for March 28, 2024 Regular Meeting

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on March 14, 2024.

5. General Manager's Report.

6. Construction / Engineering Projects.

6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.

6.1.A. None.

6.2. Tower #2 Altitude Valve Project.

6.2.A. Motion to approve Digital Engineering Invoice# 23R00024.010-05 in the amount of \$1,440.00 for the period of January 28, 2024 through February 24, 2024, leaving a remaining balance of \$10,350.00 on this contract.

6.2.B. Motion to reject the one(1) bid received by DNA Underground on March 14, 2024 for the Altitude Valve Project, which was well above the engineers estimate and budget amount; and to authorize Digital Engineering to modify specifications as needed and rebid the project.

6.3. Water System Rehab-Phase I (New Water Tower) Project.

6.3.A. Motion to approve Digital Engineering Invoice# 728-1312-27 in the amount of \$3,962.00 for the period of January 28, 2024 through February 24, 2024, closing this project.

6.4. Water System Rehab-Phase II Project.

6.4.A. Motion to approve Digital Engineering Invoice# 728-1313-28 in the amount of \$3,500.00 for the period of January 28, 2024 through February 24, 2024, leaving a remaining balance of \$10,000.00 on this contract.

6.5. Water System Rehab-Phase III Project.

6.5.A. None.

6.6. MDOT Roundabout Utility Relocation Project.

6.6.A. Motion to approve Digital Engineering Invoice# 728-1310.022-11 in the amount of \$18,473.99 for the period of January 28, 2024 through February 24, 2024, leaving a remaining balance of \$32,511.61 on this contract.

6.6.B. Motion to approve LJ Construction Change Order No.1 to decrease the contract amount by \$2,988.58, changing the contract amount from \$100,086.09 to \$97,097.51, and to authorize the Chairman to execute same.

6.6.C. Motion to approve FINAL LJ Construction Pay App#2 in the amount of \$47,040.73 for the period of January 31, 2024 through February 13, 2024, which closes this project.

6.7. Lift Station 17 Force Main Replacement Project.

6.7.A. None.

6.8. Lift Station 26 Pump Improvement Project.

6.8.A. None.

6.9. Miscellaneous Construction/Engineering Projects.

6.9.A. Motion to approve Digital Engineering (i)Invoice#23R00024.007-09 in the amount of \$6,692.50 for GIS Integration; and (ii)Invoice# 23R00024.008-04 in the amount of \$1,600.00 for The Preserve Phase 2 Plan Review, both for the period of January 28, 2024 through February 24, 2024.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Motion to approve/deny a request for credit in the amount of \$107.35 for Chelsea Nobles at 632 Banyan Place for a water leak, which falls outside District Policy #D-2023-004.

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. None.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for April 11, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.