

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for March 14, 2024 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on February 22, 2024.

**5. General Manager's Report.**

**6. Construction / Engineering Projects.**

**6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.**

**6.1.A.** None.

**6.2. Tower #2 Altitude Valve Project.**

**6.2.A.** Motion to authorize Digital Engineering to open all bids that have been received for the Tower #2 Altitude Valve project.

**6.2.B.** Motion to acknowledge receipt of bids for the Tower #2 Altitude Valve Project, to take all received bids under advisement, and to authorize Digital Engineering to review the bids and return to the Board with a recommendation.

**6.3. Water System Rehab-Phase I Project (New Water Tower).**

**6.3.A.** Motion to approve CB&I Storage Tank Solutions Change Order No. 1 in the net amount of \$4,863.00, amending the contract amount from \$3,533,000.00 to \$3,537,863.00 for additional sodding cost, and to authorize the Chairman to execute same.

**6.3.B.** Motion to approve CB&I Storage Tank Pay App#16 in the amount of \$14,980.87 for the period ending December 12, 2023, leaving a remaining balance of \$88,446.58 on this contract.

**6.3.C.** Motion to approve FINAL CB&I Storage Tank Pay App#17 in the amount of \$88,446.58, closing this project at a total cost of \$3,537,863.00.

**6.4. Water System Rehab-Phase II Project.**

**6.4.A.** Motion to approve FINAL CB Developers Pay App#15 in the amount of \$133,568.93, closing this project below budget by \$84,990.74, for a total project cost of \$2,671,378.63.

**6.5. Water System Rehab-Phase III Project.**

**6.5.A.** None.

**6.6. MDOT Roundabout Utility Relocation Project.**

**6.6.A.** None.

**6.7. Lift Station 17 Force Main Replacement Project.**

**6.7.A.** None.

**6.8. Lift Station 26 Pump Improvement Project.**

**6.8.A.** Motion to approve Seymour Engineering Invoice# 9015 in the amount of \$12,700.00 for the period ending March 2, 2024, leaving a remaining balance of \$20,700.00 on this project.

**6.9. Miscellaneous Construction/Engineering Projects.**

**6.9.A.** None.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Treasurers Report – 2/29/2024.

**7.1.E.** Revenue & Expense Report – 2/29/2024.

**7.1.F.** Motion to approve records destruction per the attached Schedule A, in accordance with the State of Mississippi Code of 1972, Section 39-5-9 annotated, as amended.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

**9.1.** None.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for March 28, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.