

**DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for September 28, 2023 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Ben Taylor, Treasurer Louis Ertel, Commissioner Mark Beisecker, and Commissioner Arlen Griffey.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on September 14, 2023.

5. General Manager's Report.

6. Construction / Engineering Projects.

6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.

6.1.A. Motion to approve Suncoast Infrastructure Pay App#15 in the amount of \$152,910.00 for the time period of July 1, 2023 through August 31, 2023, leaving a remaining balance of \$2,236,833.21 on this contract.

6.2. Water System Rehab-Phase I Project (New Water Tower).

6.2.A. None.

6.3. Water System Rehab-Phase II Project.

6.3.A. Motion to approve Digital Engineering Invoice# 728-1313-26 in the amount of \$2,000.00 for the time period of July 30, 2023 through August 26, 2023, leaving a remaining balance of \$14,730.00 on this contract.

6.4. Water System Rehab-Phase III Project.

6.4.A. None.

6.5. MDOT Roundabout Utility Relocation Project.

6.5.A. Motion to acknowledge receipt of project bids and to authorize the opening of all bids by Digital Engineering.

Digital Engineering is present to open the MDOT Roundabout Utility Relocation Construction Project bids.

6.5.B. Motion to take all bids under advisement, to authorize Digital Engineering to review all received bids, and to report back to the Board with their recommendation.

6.5.C. Motion to approve Digital Engineering Invoice# 728-1310.022-06 in the amount of \$10,000.00 for the time period of July 30, 2023 through August 26, 2023, leaving a remaining balance of \$8,886.80 on this contract.

6.6. Miscellaneous Construction/Engineering Projects.

6.6.A. Motion to approve Digital Engineering (i) Invoice#23R00024.001-04 in the amount of \$160.00 for Mauna Kea Townhomes Plan Review, (ii) Invoice#23R00024.009-02 in the amount of \$1,113.75 for Grant Application Assistance; and (iii) Invoice#23R00024.007-04 in the amount of \$2,340.00 for GIS Integration Project, all for the time period of July 30, 2023 through August 26, 2023.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Motion to approve the Wright, Ward, Hatten, & Guel Audit Engagement Letter for the FY22/23 Annual Audit at a “not to exceed” rate of \$14,000.00, and to authorize the Chairman to execute same.

8. Old Business.

8.1. Motion to spread upon the minutes the executed ProComputers contract that was approved by the Board on September 14, 2023.

9. New Business/Discussion Items.

9.1. Motion to discuss and/or approve the Alfonso Property Management request for credit in the amount of \$195.42, which falls outside of Board Leak Forgiveness Policy#D-2023-004.

9.2. Motion to acknowledge City of Diamondhead Resolution 2023-033 dated September 5, 2023, thereby appointing Eric Nolan to the Diamondhead Water & Sewer District Board of Commission for a 5-year term effective September 29, 2023 through September 28, 2028.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for October 12, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.