

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for March 12, 2020 Regular Meeting

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. Call to order.

Board Members: Chairman John Kirschenbaum, Vice-Chairman David Boan, Secretary/Treasurer Ben Taylor, Commissioner Kenny Edmonds, and Commissioner Robert Redd.

2. Approve Agenda.

3. Minutes.

3.1. Motion to approve the Minutes for the Regular Meeting held on February 13, 2020.

4. General Manager's Report.

5. Public Comments.

6. Construction / Engineering Projects.

6.1. Basin 17 Project.

6.1.A. Motion to spread upon the minutes the executed Seymour Engineering Task Order#4 that was approved on February 13, 2020.

6.1.B. Motion to approve Seymour Engineering Invoice# 7522 in the amount of \$7,725.00 for the time period of December 13, 2019 through February 29, 2020, leaving a remaining balance of \$5,800.00 on this contract.

6.2. Engineering/Misc. Projects.

6.2.A. Motion to spread upon the minutes the executed Covington Civil and Environmental Master Services Agreement that was approved on February 13, 2020.

6.2.B. Motion to spread upon the minutes the executed Seymour Engineering Master Services Agreement that was approved on February 13, 2020.

6.2.C. Motion to spread upon the minutes the executed Digital Engineering Master Services Agreement Amendment No.4 that was approved on February 13, 2020.

6.2.D. Motion to spread upon the minutes the executed Compton Engineering Master Services Agreement Amendment No.1 that was approved on February 13, 2020.

6.2.E. Motion to approve Digital Engineering Invoice# 728-1310-31 in the amount of \$6,045.00 for the time period of February 2, 2020 through February 29, 2020, leaving a remaining balance of \$6,045.00 on the Water Modeling Project.

7. Financial.

7.1. Docket of Claims/Financial Reports.

7.1.A. Motion to approve the Docket of Claims.

7.1.B. Unapproved Docket of Claims.

7.1.C. Treasurer's Report – 2/29/2020.

7.1.D. Revenue & Expense Report – 2/29/2020.

7.2. Presentation of Proposed Amendment to Fiscal Year 2019/2020 Budget.

7.3. Motion to approve the amended Fiscal Year 2019/2020 Budget as presented and as attached hereto.

8. Old Business.

8.1. Motion to spread upon the minutes the executed settlement and release from Delta Directional Drilling and Telepak Networks for \$29,156.78 that was approved on February 13, 2020.

8.2. Motion to approve real property transfer to Purcell Corp. and authorize the execution of Quit Claim Deed contingent upon receipt of acceptance by Purcell Corp.

9. New Business / Discussion Items.

9.1. Motion to approve Seymour Engineering Task Order #5 under the Master Services Agreement in the amount of \$194,100.00 for the Southeast Water Improvements Project and to authorize the General Manager to execute same.

- 9.2. Motion to approve records destruction per the attached schedule, in accordance with the State of Mississippi Code of 1972, Section 39-5-9 annotated, as amended.
- 9.3. Motion to approve the settlement and release from Delta Directional Drilling and Telepak Networks in the amount of \$17,393.07 for reimbursement of water & sewer damages sustained at the locations identified in "Exhibit A" attached, and to authorize the Chairman to execute same.
- 9.4. Motion to change the Diamondhead Water & Sewer District Board of Commissioners meeting scheduled on April 9, 2020 to April 16, 2020 due to the Good Friday Holiday.
- 9.5. Motion to accept the lowest and best bid from Sansom Equipment for the purchase of a new Single Engine Combination Vacuum/Jetter Unit equipped with Rapid Deployment Boom & Hydro-excavator Systems in the amount of \$312,897.00, which includes trade-in of the currently owned 2005 Combination Vacuum/Jetter Unit (Truck#17).
- 9.6. Motion to accept the quote from _____ in the amount of \$ _____ for the surplus of meters via sale pursuant to the terms of Miss. Code Ann. §17-25-25 and to authorize the General Manager to execute the sale.

10. Adjournment.

The next meeting of the Board of Commissioners is scheduled for April 16, 2020 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.