

DIAMONDHEAD WATER AND SEWER DISTRICT

AGENDA FOR JANUARY 14, 2016 REGULAR MEETING

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order**
2. **Board Members:** Chairman Mr. Scott Thomas, Vice-Chairman Mayor Thomas Schafer, Commissioner Mr. Dick Nolan, Commissioner Mr. David Malley and Secretary / Treasurer Mr. Tink L'Ecuyer, Jr.
3. **Also present:** District Counsel, Jim Simpson; Interim GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson; Director of Operations, Joe Higginbotham; Project Director, John Cumberland and Utility Superintendent, David Carden.
4. **Approve Agenda**
5. **Public Comments**
Mr. Leland Lee Taylor ITEM 5.1
6. **Interim GM's Report**
7. **Minutes**
7.1 Motion to approve the Minutes for Regular Meeting held on December 17, 2015.
ITEM 7.1

7.2 Motion to approve the Minutes for Special Meeting held on December 16, 2015.
ITEM 7.2
8. **Construction Projects**
 - A. **WWTP Construction Project** - update in GM's report
8A.1 Motion to approve Invoice LHJ15518 from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$3,525.00 for time period November 1, 2015 to November 28, 2015 ITEM 8A.1
 - B. **Water Well 1** - update in GM'S report
 - C. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247- update in GM's report
9. **Financial Motions:**
9.1. Motion to approve the Docket of Claims ITEM 9.1
9.2 Treasurer's Report 12/31/2015 ITEM 9.2
9.3 Revenue & Expense Summary Report ITEM 9.3

10. Old Business

11. New Business / Discussion Item

11.1 Motion to approve disposal of surplus items that have no value. ITEM 11.1

11.2 Motion to approve lowest quote to purchase 40' Container from Louisiana Container Sales, Inc. in the amount of \$2,700 plus \$350.00 for delivery. ITEM 11.2

11.3 Motion to approve lowest quote for Annual Water Well Inspection (Wells 3,4 &5) as required by the Mississippi State Department of Health from Griner Drilling Service, Inc. in the amount of \$1,050.00. ITEM 11.3

11.4 Motion to approve quote for Water Tank Inspection as required by the Mississippi State Department of Health from Utility Service Company, Inc. in the amount of \$1,000.00. ITEM 11.4

11.5 Motion to request a time extension for Project Worksheet 11240 (Wastewater Treatment Plant) from Mississippi Emergency Management Agency (MEMA) from June 30, 2016 until December 31, 2017. ITEM 11.5

11.6 Motion to request advance payments from Mississippi Emergency Management Agency (MEMA) for Project Worksheet 11240 (Wastewater Treatment Plant). ITEM 11.6

11.7 Motion for a Financial Workshop on February 18, 2016.

11.8 Discussion Item – Request for water and sewer service outside of boundary by Mr. Joe Floyd. ITEM 11.8

11.9 DWSD will be closed Monday, January 18, 2016 to observe the Birthdays of Robert E. Lee and Martin Luther King, Jr.

12. Executive Session

13. Next meeting:

The next meeting of the Board of Commissioners is scheduled for January 28, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

14. Adjournment